

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on December 18, 2018.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Fire Chief Tony Nichols, Police Chief Jason Taylor, Arts & Tourism Director Angelia Burgett, Library Director Carl Walworth & Library Community Engagement Director Elizabeth Pugh, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting December 4, 2018; bills and payroll for the first half of December, 2018.

Bills & Payroll
first half of December 2018

	<u>General Fund</u>		
Payroll		\$	362,766.12
Bills		\$	<u>899,987.31</u>
	Total	\$	1,262,753.43
	<u>Hotel Tax Administration</u>		
Payroll		\$	2,658.82
Bills		\$	<u>10,635.56</u>
	Total	\$	13,294.38
	<u>Festival Mgmt Fund</u>		
Bills		\$	<u>2,083.95</u>
	Total	\$	2,083.95
	<u>Ins & Tort Jdgmnt</u>		
Bills		\$	<u>260,269.00</u>
	Total	\$	260,269.00
	<u>Midtown TIF Fund</u>		
Bills		\$	<u>120,113.51</u>
	Total	\$	120,113.51
	<u>I-57 East TIF Dist</u>		
Bills		\$	<u>5,387.46</u>
	Total	\$	5,387.46

	<u>Broadway East TIF Dist</u>		
Bills		\$	7,788.29
		Total	\$ 7,788.29
	<u>Broadway East Bus Dist</u>		
Bills		\$	1,573.91
		Total	\$ 1,573.91
	<u>So RT 45 District</u>		
Bills		\$	8,250.16
		Total	\$ 8,250.16
	<u>Water Fund</u>		
Payroll		\$	37,887.92
Bills		\$	128,490.94
		Total	\$ 166,378.86
	<u>Sewer Fund</u>		
Payroll		\$	38,135.17
Bills		\$	35,150.33
		Total	\$ 73,285.50
	<u>Health Insurance Fund</u>		
Bills		\$	149,057.66
		Total	\$ 149,057.66
	<u>Motor Fuel Tax Fund</u>		
Bills		\$	168,182.24
		Total	\$ 168,182.24

Mayor Gover opened the floor for questions/comments/ discussion with no response.

Mayor Gover declared the motion to approve consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mayor Gover opened the floor for Public questions with no response.

NEW BUSINESS:

Commissioner Owen seconded by Commissioner Hall moved to adopt Special Ordinance No. 2018-1698, levying taxes for all corporate purposes for the fiscal year beginning May 1, 2018 and ending April 30, 2019.

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2018-1698

AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2018 AND ENDING APRIL 30, 2019

BE IT ORDAINED by the Mayor and City Council of the City of Mattoon, Coles County, Illinois:

Section 1. Assumed Equalized Assessed Valuation. The corporate authorities have assumed the Equalized Assessed Valuation (EAV) of property within the municipality will increase from \$197,171,994 to \$205,155,722, four and five one hundredths of a percent (4.05%) over the previous fiscal year.

Section 2. Tax Levy. The amount hereinafter set forth, or so much thereof as may be authorized by law, and the same are hereby levied upon all property subject to taxation within the municipality as that property is assessed and equalized for the current year, to defray expenses and liabilities for the City of Mattoon, Coles County, Illinois, for the fiscal year beginning May 1, 2018 and ending April 30, 2019. The total property tax levy extension is attached hereto and marked as “Exhibit A” and incorporated herein by reference.

Section 3. Maximum Rates for Certain Services. If the equalized assessed value of the municipality ends up lower or higher than the value anticipated by this ordinance, the Coles County Clerk is petitioned to levy the maximum property tax rate authorized by law for General Corporate, Police Protection and Fire Protection.

Section 4. Tax Abatement for General Obligation Bonds. Since alternative revenue sources will be sufficient to pay debt service on the City of Mattoon’s General Obligation Bonds, the 2018 tax levy (to be received in 2019) is hereby abated for the following General Obligation Bonds:

<u>Issue</u>	<u>Tax Levy Years</u>	<u>Bond Ordinance Number</u>
Series 2017A General Obligation Refunding Bonds	2017 thru 2027	Ordinance 2017-5397
Series 2017B General Obligation Refunding Bonds	2017 thru 2027	Ordinance 2017-5398
Series 2014 General Obligation Refunding Bonds	2014 thru 2024	Ordinance 2014-5368

The levy for paying principal and interest on these bonds shall only be abated for the 2018 tax levy. In all other respects, the ordinances that authorized the foregoing bonds shall continue in effect according to the express terms thereof.

Section 5. Amount to be Raised by Tax Levy. The amount to be levied for each purpose is placed in a separate column under the heading “Amount to be Raised by Tax Levy”, which appears over same being as follows, to wit:

	<u>Amount Budgeted</u>	<u>Amount To Be Received from Other Sources</u>	<u>Amount To Be Raised By Tax Levy</u>
General Fund			
General Government	1,085,092	828,647	256,445
Public Safety	12,460,668	8,585,955	3,874,713
Public Works	1,527,022	1,527,022	-0-
Health & Welfare	1,755,721	1,755,721	-0-
Culture & Recreation	1,035,485	958,552	76,933
Economic Development	50,000	50,000	-0-
Debt Service	407,406	407,406	-0-
Other Financing Uses	<u>1,224,146</u>	<u>1,224,146</u>	<u>-0-</u>
Total General Fund	\$ 19,545,540	\$ 15,337,449	\$ 4,208,091

Statutory Authority:

General Corporate Tax (65 ILCS 5/8-3-1): 0.25 Limit	256,445
Fire Protection (65 ILCS 5/11-7-1): 0.15 Limit	153,867
Police Protection (65 ILCS 5/11-1-3): 0.15 Limit	153,867
Parks (65 ILCS 5/11-98-1): 0.075 Limit	76,933
Firemen's Pension (40 ILCS 5/4-118) No Limit	1,830,301
Firemen's Pension (35 ILCS 200/18-185) No Limit	38,843
Policemen's Pension (40 ILCS 5/3-125) No Limit	<u>1,697,835</u>
	\$ 4,208,091

	<u>Amount Budgeted</u>	<u>Amount To Be Received from Other Sources</u>	<u>Amount To Be Raised By Tax Levy</u>
Other Governmental Funds:			
Library Fund	\$ 538,114	\$ 66,256	\$ 471,858
Motor Fuel Tax Fund	1,062,100	1,062,100	-0-
Hotel & Motel Tax Fund	302,762	302,762	-0-

Festival Management Fund	139,600	139,600	-0-
Mobile Equipment Fund	344,972	344,972	-0-
Insurance & Tort Judgment Fund	1,111,812	1,111,812	-0-
Home Rehab Grant Fund	300,000	300,000	-0-
Revolving Loan Fund	31,461	31,461	-0-
Midtown TIF Fund	970,660	970,660	-0-
East I-57 TIF Fund	6,937	6,937	-0-
South Route 45 TIF District Fund	74,313	74,313	-0-
South Route 45 Business District Fund	0	0	-0-
Broadway East TIF District Fund	28,255	28,255	-0-
Broadway East Business District Fund	347,037	347,037	-0-
Capital Improvement Fund	<u>\$1,118,692</u>	<u>\$1,118,692</u>	<u>-0-</u>
Total Other Governmental Funds	\$6,376,715	\$5,904,857	\$ 471,858

Statutory Authority:

Library (75 ILCS 5/3-1, 5/3-4, 5/3-7) 0.23 Limit \$ 471,858

	<u>Amount Budgeted</u>	<u>Amount To Be Received from Other Sources</u>	<u>Amount To Be Raised By Tax Levy</u>
Enterprise Funds:			
Water Fund	\$ 6,749,559	\$ 6,749,559	-0-
Sewer Fund	<u>18,435,262</u>	<u>18,435,262</u>	<u>-0-</u>
Total Enterprise Funds	\$ 25,184,821	\$ 25,184,821	-0-
All Fund Totals	\$ 51,107,076	\$46,427,127	\$4,679,949

Section 6. The City Clerk shall make and file with the Clerk of Coles County, on or before the last Tuesday in December, a duly certified copy of this ordinance.

Section 7. If any section, subdivision or sentence of this ordinance shall for any reason is held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining part of this ordinance.

Section 8. This ordinance shall be in full force and effect after its adoption, as provided by law.

Upon motion by Commissioner Owen, seconded by Commissioner Hall, adopted this 18th day of December, 2018, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover
NAYS (Names): None
ABSENT (Names) None

Approved this 18th day of December, 2018.

/s/Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

APPROVED AS TO FORM:

/s/Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on December 18, 2018.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2018-1888, approving a \$5,000 grant by the Tourism Advisory Committee from FY18/19 hotel/motel tax funds in support of the Mattoon Youth Wrestling Club for hosting the 2019 Mattoon Kids Open to be held on January 06, 2019; and authorizing the mayor to sign the agreement.

Mayor Gover opened the floor for questions/comments/discussion. Director Burgett noted the grant would be used to purchase technology to expand next year.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2018-1889, approving a \$2,500 grant by the Tourism Advisory Committee from FY 18/19 hotel/motel tax funds in support of the Midwest Pickleball Association for hosting the Illinois Indoor Pickleball Championship to be held on January 4-5, 2019 at Eastern Illinois University; and authorizing the mayor to sign the agreement.

Mayor Gover opened the floor for questions/comments/discussion. Mayor Gover questioned the amount of funds remaining for grants. Administrator Gill noted there were other line items which were not

maxed out and the whole budget would be fine. Commissioner Cox inquired whether this tournament was similar to the badminton tournament. Director Burgett answered affirmatively with the exception of adults instead of youth.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Graven moved to approve Council Decision Request 2018-1890, awarding the bid in the amount of \$205,588 from AEC Fire Safety & Security, Inc. for replacement self-contained breathing apparatus (SCBA) and associated equipment to be paid with grant funds provided by the U.S. Department of Homeland Security Assistance to the Firefighters Program.

Mayor Gover opened the floor for questions/comments/discussion. Mayor Gover questioned the need for 30 apparatus. Chief Nichols responded they were advised to base replacements on what we currently had - not manning. Commissioner Graven inquired as to the City's match. Administrator Gill answered affirmatively with Director & Treasurer Wright stating five percent match.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to approve Council Decision Request 2018-1891, approving a home occupation application and authorizing the Mayor to sign a permit for a special use to enable dog grooming services by Taylor M. Beals at 712 S. 34th Street.

Mayor Gover opened the floor for questions/comments/discussion. Administrator Gill noted this was in an apartment garage and other businesses had been granted special uses in the past. Mayor Gover stated there was adequate parking.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2018-1892, ratifying the appointment of Kari Jones to the Mattoon Arts Council for a term ending September 30, 2020.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Hall moved to approve Council Decision Request 2018-1893, approving a water and sewer billing adjustment in the amount of \$1,744.73 for Sarah Bush Regional Cancer Center due to a water leak.

Mayor Gover opened the floor for questions/comments/discussion. Mayor Gover noted since the adjustment was over \$1,000, the adjustment required Council approval with Commissioner Owen answering affirmatively.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted working with Attorney Jones on several items, union negotiations with AFSCME, and providing information for developers. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY noted a busy time with assisting several Department Heads and end-of-the-year questions. Mayor Gover opened the floor for questions with no response.

CITY CLERK noted receiving liquor license renewals; otherwise, business as usual. Mayor Gover opened the floor for questions with no response.

FINANCE reviewed the November Financial Report, cash position, TIF payments, and reviewing budget numbers with Administrator Gill. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS noted the updated SCADA system in February and Street crews update. Mayor Gover opened the floor for questions with no response.

FIRE thanked the Fire & Police Commissioners for completing their interviews yesterday. Mayor Gover opened the floor for questions with no response.

POLICE noted Quackenbush's progress on his cleanup and has a court appearance on Friday which is expected to receive a zoning violation; reviewed Police Department budget and made several reductions; otherwise, business as usual. Mayor Gover opened the floor for questions with no response.

ARTS AND TOURISM noted the upcoming 20th Anniversary of the Mattoon Arts Council, preparing for the 2019 calendar with grant letters of intent for next year to be mailed, and a Lightworks update. Mayor Gover opened the floor for questions with no response.

LIBRARY provided an update on the past quarter and introduced Beth Pugh, who described partnerships with Mattoon Middle School and Lake Land College, and participation in the Downtown Celebration. Mayor Gover opened the floor for questions with no response.

COMMENTS BY THE COUNCIL

Commissioner Hall updated Council on revival of the Tree Commission and Bike Study for an upcoming Council meeting. Mayor Gover announced any individuals interested in serving should contact Commissioner Hall. Commissioners Cox, Graven and Owen had no further comments. Mayor Gover wished everyone a Merry Christmas & Happy New Year.

Mayor Gover seconded by Commissioner Hall moved to recess to closed session at 7:00 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS/20 (2)(C)(2)); and litigation that is affecting the City and an action is probable or imminent (5ILCS/20 (2)(C)(11)).

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Council reconvened at 7:17 p.m.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 7:17 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien
Susan J. O'Brien